

## WITNESS TO ACCIDENT\*

Name of Witness

Address

Contact Numbers

Work:

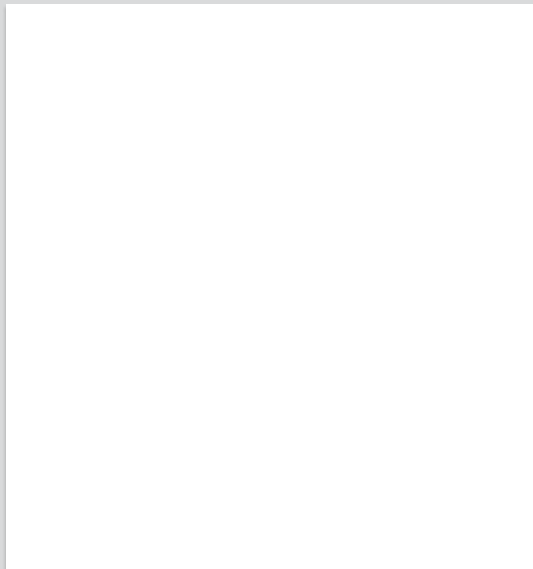
Home:

Mobile:

Was the witness an occupant of your vehicle?

Yes  No

Draw a simple diagram. Mark your vehicle as A. Mark other vehicles involved as B, C or 1, 2, 3 etc. Name the streets and any landmarks.



NOTE: THIS IS NOT A CLAIM FORM, HOWEVER THIS FORM WILL ASSIST YOU IN RECORDING RELEVANT DETAILS ABOUT THE ACCIDENT.

## How can JVIB help you?

At JVIB it is our aim to provide you with claims service that is second to none. In doing so, we endeavour to make the claims experience a positive one and strive to meet and where possible, exceed your expectations.

To assist in our endeavour, when a vehicle is involved in an accident that is likely to result in a claim please follow the steps outlined on the previous pages.

The procedure for arranging the repairs to your vehicle will depend upon how much damage it has sustained and whether it is able to be driven.

We are here to help you wherever we can, so if you are unsure of anything, give us a call.

**CAIRNS** 1/108 Mulgrave Rd, Cairns Q 4870  
Phone: (07) 4040 4444 Email: [jvib@jvib.com.au](mailto:jvib@jvib.com.au)

**MAREEBA** 113 Byrnes St, Mareeba Q 4880  
Phone: (07) 4092 4188 Email: [jvib@jvib.com.au](mailto:jvib@jvib.com.au)

**ATHERTON** 24A Main St, Atherton Q 4883  
Phone: (07) 4091 6011 Email: [jvib@jvib.com.au](mailto:jvib@jvib.com.au)

# VEHICLE GLOVE BOX CLAIM GUIDE

What to do in case of an *accident*...



For info call **1800 937 111** or visit: [www.jvib.com.au](http://www.jvib.com.au)  
ABN: 91 074 970 540 ACN: 074 970 540 AFSL: 240035

# Glove Box Guide

## IN THE EVENT OF AN ACCIDENT

### [1] Notify the police immediately if the other driver(s):

- Refuses to stop;
- Refuses to exchange details;
- Appears to be under the influence of alcohol/drugs.

#### Also notify the police if:

- Someone is fatally injured or requires medical attention;
- Any vehicle involved needs to be towed away;
- Required by Law.

### [2] Write down vital details immediately on the Accident Details Form.

See the Accident Details Form for a list of the information you need to collect.

### [3] Don't admit fault – just state the facts.

Protect your legal rights – don't say the accident is your fault. Of course you should state the true facts of the accident in any statements, but the law does not require you to admit fault. (Admission of liability may result in your claim being denied).

**Remember** there is no need to insist others are at fault.

## NEED TO MAKE A CLAIM?

Follow these simple steps:

### [1] If the vehicle is drivable

- Get an itemised repair quote from a licensed repairer. Some insurer's have preferred repairers, so ring JVIB to check.
- Complete claim form provided by JVIB.
- Return completed claim form to JVIB with quote(s) for repair and we will arrange for assessment on your behalf.

### [2] If the vehicle is not drivable

- Have your vehicle towed to the nearest licensed repairer. Some insurer's have preferred repairers, so ring JVIB to check. They will prepare a quote.
- Complete claim form provided by JVIB.
- Return completed claim form to JVIB with quote(s) for repair and we will arrange for assessment on your behalf.

**Claim forms** can be found at [www.jvib.com.au](http://www.jvib.com.au)

## Windscreen or Automotive glass damage

As part of The Steadfast Group Limited, JVIB has a special deal with O'Brien Glass and recommend them for all windscreen and automotive glass replacement, no matter what type of vehicle you drive.

Call **O'Brien Glass** on **1800 645 011** and they'll handle the claim for you and have you back on the road fast. Or alternatively you can book on-line at [www.obrienglass.com.au](http://www.obrienglass.com.au)

## ACCIDENT DETAILS OF DRIVER & VEHICLE

Other drivers' registration plate number & vehicle model

Name of other Driver

Address

Licence Number

State of Issue

Contact Numbers

Work:

Home:

Mobile:

Insurance Company

Where did the accident happen?

Suburb:

Street:

Date

Time

Details of damage to other driver's vehicle

Name of Police Officer and badge number

Station

Event Number


**HINT:** TAKING PHOTOS AT THE TIME OF THE ACCIDENT IS A GOOD IDEA.

**NEED FURTHER HELP?** CALL JVIB ON **1800 937 111** AND LET ONE OF OUR FRIENDLY TEAM ASSIST YOU.